

## **Rental Car Damage Claim**

The following document types are supported: PNG, .JPEG, .JPG, .PDF, .DOCX, .DOC, .XLSX, .XLS, .GIF, .TIFF, .TXT.

- 1. Travel Itinerary: Complete copy of Official Travel itinerary which lists names of travelers, dates of travel, cost of fare which is issued from your travel agent, online booking website, Common Carrier, or Lodging. (i.e. flight schedule, hotel confirmation, and/or tour/cruise itinerary)**
- 2. Proof of payment(s) for the trip: i.e., itemized travel invoice, e-ticket or paper ticket, hotel charges, service fees, and other accommodation expenses or credit card statements.**
- 3. Police/Incident report: Copy of the Police Report and/or copy of the incident report (filed with Rental Agency) showing loss date, driver information, vehicle information, renter/driver statement which explains accident details.**
- 4. Proof of Insurance: Driver's Insurance Declarations page.**
- 5. Rental Agreement: Copy of Rental Agreement.**
- 6. Demand Letter/Invoice from Rental Agency: Copy of the demand letter or invoice from the Rental Agency.**
- 7. Itemized estimate of damages/repairs: Itemized estimate of damages/repairs.**
- 8. Photographs of the damages.**
- 9. Proof of payment for damages.**
- 10. Fleet Log: Report from Car Rental Company that summarizes what rental vehicles were available for rent at the time the Insured's rental vehicle was being repaired, or the receipt showing the Car Rental Company paid for the repairs to the vehicle. The fleet utilization log must be location and class specific and will detail the utilization rate for each day claimed.**
- 11. Copy of Government Issued Photo Identification**